



TENT SIZING WORKSHEET

# OF PEOPLE SEATED-ROUND TABLES _____ X 10 SQ.FT./PERSON	= _____ SQ. FT.
# OF PEOPLE SEATED-BANQUET TABLES _____ X 10 SQ.FT./PERSON	= _____ SQ. FT.
# OF PEOPLE STANDING-NO TABLES _____ X 6 SQ. FT./PERSON	= _____ SQ. FT.
# OF PEOPLE STANDING-SOME SM. TABLES _____ X 8 SQ.FT./PERSON	= _____ SQ. FT.
# OF PEOPLE HEAD TABLE _____ X 20 SQ. FT./PERSON	= _____ SQ. FT.
# OF BUFFET TABLES _____ X 100 SQ. FT./TABLE	= _____ SQ. FT.
# OF 33" ROUND CAKE TABLES _____ X 50 SQ. FT./TABLE	= _____ SQ. FT.
# OF 48" ROUND CAKE TABLES _____ X 75 SQ. FT./TABLE	= _____ SQ. FT.
# OF 4' ROUND BEVERAGE TABLES _____ X 50 SQ. FT./TABLE	= _____ SQ. FT.
# OF 5' ROUND BEVERAGE TABLES _____ X 75 SQ. FT./TABLE	= _____ SQ. FT.
# OF GIFT TABLES _____ X 100 SQ. FT./TABLE	= _____ SQ. FT.
# OF GUEST BOOK TABLE _____ X 50 SQ. FT./TABLE	= _____ SQ. FT.
DESCRIPTION	
# OF "OTHER" TABLES _____ X _____ SQ. FT./TABLE	= _____ SQ. FT.
_____ X _____ SQ. FT./TABLE	= _____ SQ. FT.
_____ X _____ SQ. FT./TABLE	= _____ SQ. FT.
# OF BARS _____ X 150 SQ. FT./BAR (ACCOMODATES 140 PEOPLE W/2 BARTENDERS)	= _____ SQ. FT.
DISC JOCKEY AREA? 100 SQ. FT. NEEDED	= _____ SQ. FT.
# OF BAND MEMBERS _____ X30 OR 40 SQ. FT./MEMBER (CIRCLE ONE)	= _____ SQ. FT.
# OF PEOPLE ON DANCE FLOOR _____ X 3 OR 4 SQ. FT./PERSON (BASED ON 65% OF TOTAL PEOPLE AT EVENT)	= _____ SQ. FT.
OTHER: _____	= _____ SQ. FT.
OTHER: _____	= _____ SQ. FT.
SUB-TOTAL	= _____ SQ. FT.
TOTAL SPACE REQUIRED -----	= _____ SQ. FT.

(SUBTRACT ADJACENT STRUCTURES SQ. FT., IF USING FOR ANY OF THE ABOVE)